

# VIOLATION MATRIX KHALIFA BIN SALMAN PORT

Category	C	Violation	1 <sup>st</sup> Offence	2nd Offence	3rd Offence	4 <sup>th</sup> Offence				
PPE (A)	1	No basic PPE (Helmet, boot, reflective vest)	Verbal warning	3 days ban Safety Induction	1-month ban Safety Induction	6 months ban				
	2	Not wearing life jacket								
	3	Not wearing harness								
Traffic (B)	1	Wrong parking	Verbal warning	3 days ban Safety Induction	1-month ban Safety Induction	6 months ban				
	2	Driving wrong side								
	3	Repairing vehicle in unauthorized area								
	4	Carrying passengers								
	5	Non-compliance with safe distance								
	6	Not wearing seatbelt								
	7	Exceeding speed limit by 20%	3 days ban Safety Induction	1-week ban Safety Induction	1-month ban Safety Induction	6 months ban				
	8	No lashing or violating load regulations								
	9	Driving using mobile phone								
	10	Accidents (Resulting in damages/injuries)								
	11	Driving with defects (Safety concerns tires, lights...etc.)								
	12	False number plate								
	13	Intentionally disrupting the traffic or port areas								
	14	Damaged twist locks								
	15	Side view mirrors (damaged/missing)								
	16	Washing vehicle								
	17	Beacon lights (Not available or not working)								
Security (C)	1	Aggression	1-week ban Safety Induction	1-month ban 6 months ban (if repeated in 3 months)	6 months ban	Banned - Notify Sea Port Police				
	2	Arguing (based on evidence & investigation)								
	3	Abusing								
	4	Taking photographs								
	5	Refusal to comply with instructions								
	6	No ID	No Entry							
	7	Entering/Walking in restricted area	1-week ban Safety Induction	1-month ban Safety Induction	6 months ban					
	8	Improper behavior/Sexual related								
	9	Alcohol consumption								
	10	Corruption								
	11	Falsification								
	12	Fighting								
	13	Arson								
	14	Vandalism								
	15	Terrorism								
	16	Fleeing from site after a violation								
	17	Verbal threat								
	18	Illegal goods/luggage								
	19	Forced/Attempted entry								
	21	Illegal entry								
	22	Stowaway								
	23	Thievery								
	Operations Area (D)	1	No permit to work	Work to be stopped until the permit is obtained						
2		Un-authorized work								
3		Not maintaining safe distance with equipment								
4		Not familiar with location	3 days ban Safety Induction	1-week ban Safety Induction	1-month ban Safety Induction	6 months ban				
5		Blocking entrance								
6		Parking on equipment pathway								
7		Vehicle un-attended								
8		Walking in operational area								
9		Refusal to comply with instructions								
Other (E)	1	Sleeping					3 days ban Safety Induction	1-week ban Safety Induction	1-month ban Safety Induction	6 months ban
	2	Cooking								
	3	Urination								
	4	Dumping refuse								
	5	Fishing								

Violations related to APMT employees shall be dealt in accordance with HR policy